

**GOVERNMENT OF MANIPUR  
FIRE SERVICE DEPARTMENT  
(UNDER THE DEPARTMENT OF HOME)**



**MANIPUR FIRE SERVICE**

**RIGHT TO INFORMATION ACT 2005**

*Section 4 (I) (b) i-xvii of Right to Information*

2024-25

**RTI Act 2005**

**Manual I-XVII**

**Version 1.1 (2007)**

*m/jr. Mahachandra Singh*  
Director,  
Manipur Fire Service  
Imphal

## **INTRODUCTION:**

The Manipur Fire Service was established on 11th April 1957 as part of the Police Department. However, on 1st May 1991, it was restructured into an independent Directorate, headed by a professional Director. Since its inception, the Fire Service has played a crucial role in protecting lives, property, and the environment across the state of Manipur.

## **ORGANISATIONAL SETUP:**

The Directorate operates 19 Fire Stations/Sub-Stations out of the 29 authorized Fire Sub-Stations, strategically located across 16 District Headquarters and Sub-Divisional Headquarters. The Fire Station at Imphal Headquarters serves as the central hub of operations, delivering critical fire and emergency services throughout the region.

While firefighting remains our primary responsibility, we have expanded our role to encompass a wide range of emergency services, including:

- Building collapses
- Road traffic accidents
- Drownings
- Rescue operations for both humans and animals

In addition to responding to emergencies, the Manipur Fire Service is deeply committed to fire prevention. We conduct public awareness campaigns, provide fire safety training, and ensure the implementation of fire protection measures across various types of buildings and occupancies.

The Manipur Fire Service is steadfast in its mission to serve the people of Manipur, offering life-saving services, preventing fire hazards, and promoting public safety through comprehensive fire and emergency management efforts.

## **SPECIAL SERVICES:**

Beyond basic firefighting duties, the Fire & Emergency Services undertake standby duties at several significant events, including exhibitions, major fairs, VVIP visits, and security-related functions. Our personnel also provide support for national and state-level events to ensure safety and security.

Every year, the organization observes **Fire Service Week** from 14th to 20th April, under the motto: "**WE SERVE TO SAVE.**" This week is dedicated to raising awareness about fire safety and honoring the sacrifices made by firefighters in protecting the community.

  
(L. Nabachandra Singh)  
Director,  
Manipur Fire Service  
Imphal



## MANUAL-II

### Section 4 (I) (b) (ii) of Right to Information Act 2005

#### (Powers and Duties of Officers and Employees)

Directorate of Fire Service, Manipur

#### A. Details of Duties and Responsibilities of Officers and Employees of Fire Headquarter

Sl. No.	Name & Rank	Matter
1.	L. Nabachandra Singh, Director Fire Service	<ul style="list-style-type: none"> <li>Overall supervision and administration of the Fire Service Department.</li> <li>Command and control responsibilities.</li> <li>Handles all policy-related matters.</li> <li>Coordinates with the Government of Manipur and the Government of India on policy and planning.</li> <li>Supervises all account-related matters.</li> <li>Serves as the Drawing and Disbursing Officer (DDO)</li> </ul>
2.	Ramnganing Zimik, Sr. Finance Officer	<ul style="list-style-type: none"> <li>Assists the Director of Manipur Fire Service and manages all account-related matters assigned to various officers in the department.</li> </ul>
3.	Kh. Surachandra Singh, Station Officer <b>Assistant:</b> i) W. Rona Singh, Sub-Officer ii) W. Rajesh Singh, Sub-Officer iii) Th. Jenius Singh, Fireman iv) L. Jim Kenedy, Fireman v) Prakash Bhattarai, Fireman	<ul style="list-style-type: none"> <li>Manages Fire Prevention Wing, Fire Attendance Certificates, and Fire Reports.</li> <li>Handles special service calls and store management.</li> <li>Tenders etc.</li> </ul>
4.	A. Jillangamba Singh, Sub-Officer	<ul style="list-style-type: none"> <li>Responsible for budget, office expenditure, funds surrendering, and reimbursements.</li> <li>Manages income tax, GST, travel allowances (T.A), GPF, AC/DC bills, utilization certificates, and stationery.</li> </ul>
5.	S. Ajit Singh, Sub-Officer <b>Assistant:</b> i) U. Rajesh Singh, Leading Fireman ii) Th. Rajesh Singh, Fireman iii) Johnson Elam, Fireman	<ul style="list-style-type: none"> <li>Manages Motor Transport (MT) and POL (Petrol, Oil, and Lubricants).</li> </ul>
6.	S. Jiban Singh, Sub-Officer <b>Assistant:</b> i) N. Surjit Singh, Driver ii) R.K Lekhachandra Singh, Fireman iii) O. Ranjan Singh, Fireman	<ul style="list-style-type: none"> <li>In charge of the Control Room in Imphal.</li> </ul>
7.	S. Sheileskumar Singh, Sub-Officer <b>Assistant:</b> • Golmei Dijanglung, Fireman	<ul style="list-style-type: none"> <li>Responsible for establishment matters, 15th Finance Commission, and construction-related tasks.</li> <li>Maintenance of Departmental website</li> </ul>
8.	R.K Priyasana Devi, UDC	<ul style="list-style-type: none"> <li>Handles pay bills, pensions, demand drafts, monthly expenditure, and cash books.</li> </ul>
9.	L. Bedamani Devi, Steno Grade-I	<ul style="list-style-type: none"> <li>Manages service books, leave for non-gazetted employees, ACRs, RTI, and vigilance matters.</li> </ul>
10.	N. Bobby Singh, Leading Fireman <b>Assistant:</b> L. Khoikhoi Singh, Leading Fireman	<ul style="list-style-type: none"> <li>Manages stores under the supervision of the Station Officer Shri Kh. Surachandra Singh.</li> </ul>
11.	Okram Ningthem Meitei, Fireman	<ul style="list-style-type: none"> <li>Assists with receipt/dispatch and stationery management.</li> </ul>
12.	P. Vikash Singh, Fireman	<ul style="list-style-type: none"> <li>Bill Runner/Borkandaz etc.</li> </ul>
13.	H. Anilkumar Singh, Fireman	<ul style="list-style-type: none"> <li>Computer assistant to A. Jillangamba Singh, S.O and R.K Priyasana Devi, UDC etc.</li> </ul>

## **MANUAL – III**

### **Section 4 (I) (b) (iii) of Right to Information Act 2005 (Procedure followed in the decision making process, including channels of Supervision and Accountability)**

Directorate of Fire Service, Manipur


SL. NO.	ACTIVITY	LEVEL OF ACTION	TIME FRAME
1	2	3	4
1	Decision making	Director, Manipur Fire Service	Depend on matter of the case

The decision-making authority within the Directorate of Fire Service, Manipur, is vested with the **Director, Manipur Fire Service**.

- Files related to administrative matters, except for schemes or projects, are initially processed by the **Assistants**. These are then submitted to the **In-charge, Station Officer**, and **Sr. Finance Officer**, before being forwarded to the **Director, Fire Service** for further action and decisions.
- Matters that require **Government approval** or **sanction** are forwarded to the **Government** for necessary action.

**Supervision** :-The Director, Fire Service supervises the works of all the different branches etc.

**Accountability** :-The officers and staff are accountable for timely disposal of the works allotted to them.

  
(L. Nabachandra Singh)  
Director,  
Manipur Fire Service  
Imphal



## **MANUAL – IV**

### **Section 4 (I) (b) (iv) of Right to Information Act 2005 (The norms set by it for discharge of its function)**

#### **Directorate of Fire Service, Manipur**

The Directorate of Fire Service, Manipur, adheres to the norms established by the Government of Manipur, as outlined in the Manipur Secretariat Manual of Office Procedure, in addition to the relevant guidelines of Central and State Schemes, rules, and regulations. Furthermore, the department follows the time-bound norms and schedules set by the concerned authorities to ensure the efficient discharge of its functions

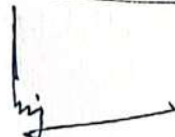
## **MANUAL – V**

### ***Section 4 (I) (b) (v) of Right to Information Act 2005* (The Rules, Regulation, Instruction, Manual and Records held by it or under its control or used by its employees for discharging its functions)**

#### **Directorate of Fire Service, Manipur**

The department normally follows the instructions, rules and regulations and the instruction issued thereof by the Government of Manipur.

SL. No.	Name / Title of the Document
1	2
1.	Manipur Financial Rules.
2.	Delegation of Financial Powers Rules, 1995
3.	Manipur Civil Services (Leave) Rules 1979
4.	Central Civil Services (Classification, Control and Appeal) Rules, 1965
5.	Manipur Fire Service Act, 1992
6.	Manipur Fire Service Rules, 1997s

  
(L. Nabachandra Singh)  
Director,  
Manipur Fire Service  
Imphal

**MANUAL – VI****Section 4 (I) (b) (vi) of Right to Information Act 2005****( A statement of categories of document that are held by it or under its control)****Directorate of Fire Service, Manipur**

Standard guidelines for categorization of documents as stipulated by Government from time to time are being followed.

Sl. No.	Name/Nature/Category of the document	Name of the document & its introduction in one line	Procedure to obtain the document	Held by/under control of
1	2	3	4	5
1.	Accounts files	Financial records such as Cash Books etc.		UDC (Accounts)
2.	Stocks file	Stock Registers		Store-in-charges
3.	General matters	Dispatch Register		Receipt Branch
4.	General matters	Attendance Registers		STO
5.	Report Files	Monthly expenditure statement		S.O (Accounts)
6.	Report Files	Audit report		S.O Accounts
7.	Report file	Training reports		Establishment Branch
8.	Administrative files	Office order and work allocation order		S.O (E)
9.	Administrative files	Administrative correspondence with higher authorities		S.O (E)
10.	Administrative files	Memos issued/ received and related correspondence		S.O (E)
11.	Administrative file	Administrative circulars/instructions & Leave matters		S.O (E)
12.	Motor Vehicles correspondence	Motor Vehicles & Transportation		S.O (M.T)
13.	Establishment matters	Matter related to Computer		SI.(clerk)
14.	Establishment matters	Matters related to Training/Official tours		RO( E)
15.	Establishment matters	Transfer & posting order		S.O (E)
16.	Confidential folders	Annual confidential report / Vigilance matters		Stenographer Grade-I / PA to Director
17.	Confidential folders	Confidential communication with higher/ Lower authorities/ Disciplinary procedures		S.O (Estt.)
18.	Confidential folders	MACP		S.O (Account)

(L. N. Chandra Singh)  
Director,  
Manipur Fire Service  
Imphal




**MANUAL – VII**

***Section 4 (I) (b) (vii) of Right to Information Act 2005***

**(The particulars of any arrangement that exist for consultation with, or representation by the members of the public in relation to the formulation of its policy or implementation thereof)**

**Directorate of Fire Service, Manipur "None"**

  
(L. Nabachandra Singh)  
Director,  
Manipur Fire Service  
Imphal

**MANUAL - VIII****Section 4 (I) (b) (viii) of Right to Information Act 2005**

(A statement of the boards, councils, committees and other Bodies consisting of two or more persons constituted as its part or for the purposes of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public)

**Directorate of Fire Service, Manipur**

Sl. No.	Value to Tender	Name of the Tender Committee	Composition of Tender Committee	Accepting Authority
<b>A)</b>				
1.	Above Rs. 25,000 and up to Rs. 25 lakh	Lower Tender Committee (LTC)	(i) Concerned Executive Engineer as Chairman (ii) Deputy/Under Secretary of the concerned Department (iii) Senior most Finance Officer of the IFD	Superintending Engineer concerned
2.	Above Rs. 25 lakh and upto Rs. 3 crore	Intermediate Tender Committee	(i) Concerned Superintending Engineer as Chairman (ii) Deputy/Under Secretary of the concerned Department (iii) Deputy/Under Secretary of any other Department nominated by the Administrative Secretary (iv) Senior most Finance Officer of the IFD	Chief Engineer
3.	Above Rs. 3 crore and up to Rs. 7 crore	Departmental Tender Committee (DTC)	<b>Above Rs. 3 crore and up to Rs. 5 crore</b> (i) Chief Engineer as Chairman (ii) Additional/Joint Secretary(Finance) (iii) Any officer not below the rank of Joint Secretary nominated by the Finance Department	Administrative Secretary
4.			<b>Above Rs. 5 crore and up to Rs. 7 crore</b> (i) Administrative Secretary as Chairman (ii) Chief Engineer (iii) Additional/Joint Secretary(Finance) (iv) Any officer not below the rank of Joint Secretary nominated by the Finance Department	Minister-in-charge of the concerned Department
5.	Above Rs. 7 crore	Higher Tender Committee (HTC)	(i) Administrative Secretary (Finance) as Chairman (ii) Administrative Secretary of the concerned Department (iii) Concerned Chief Engineer (iv) Additional/Joint Secretary (Finance)	Minister-in-charge of the concerned Department
6.	Above Rs. 25,000 and up to Rs. 2,50,000	Local Purchase Committee	Consisting of 3 (three) members of an appropriate level as decided by the Head of the Department. One member to be the senior most Finance officer of the IFD.	Head of the Department
7.	Above Rs. 2,50,000 and	Lower Tender Committee (LTC)	(i) Concerned HoD as Chairman (ii) Deputy/Under Secretary of the concerned Department	Administrative Secretary

Signature of  
Director,  
Fire Service



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	up to Rs. 10,00,000		(iii) Deputy/Under Secretary of any other Department nominated by the Administrative Secretary (iv) Senior most Finance Officer of the IFD	
8.	Above Rs. 10,00,000 and up to Rs. 2 crore	Departmental Tender Committee (DTC)	(i) Administrative Secretary as Chairman (ii) Concerned HoD (iii) Additional/Joint Secretary(Finance) (iv) Any officer not below the rank of Joint Secretary nominated by the Finance Department	Minister-in-charge
9.	Above Rs. 2 crore	Higher Tender Committee (HTC)	(i) Administrative Secretary (Finance) as Chairman (ii) Administrative Secretary of the concerned Department (iii) Concerned HoD (iv) Additional/Joint Secretary (Finance)	Minister-in-charge

B)

1	Departmental Promotion Committee	(a) The Departmental Promotion Committee with Chairman MPSC as Chairman are constituted to consider promotion for the Gazetted post in the Directorate (b) The Committee is also constituted to give promotion to other posts in the department of Directorate of Fire & Emergency Services under the Chairmanship of Director, Manipur Fire Service by following the set rules.
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(L. Nabachandra Singh)  
Director,  
Manipur Fire Service  
Imphal

**MANUAL IX*****Section 4(I)(b)(ix) Right to Information Act 2005***

**A Directory of its Officers and Employees Department of Fire Service, Manipur Fire Headquarter Imphal:**

**MOBILE NUMBERS OF ALL OFFICERS/STAFF IN RESPECT OF MANIPUR FIRE SERVICE DEPARTMENT**

Sl. No.	Name	Rank	Place Of Posting	Mobile Number
1	SHRI L. NABACHANDRA SINGH	DIRECTOR	Fire Service H.Q., Imphal	9436274661
2	SHRI KH. SURACHANDRA SINGH	Station Officer	-Do-	9862405131/ 7005470654
3	SHRI A. JILLANGAMBA SINGH	SUB-OFFICER	-Do-	9206187090
4	SHRI S. AJIT SINGH	SUB-OFFICER	-Do-	8787505296/9206130252
5	SHRI W. RONA SINGH	SUB-OFFICER	-Do-	9862051587
6	SHRI S. JIBAN SINGH	SUB-OFFICER	-Do-	8131950677/9436620429
7	SHRI S. SHEILESKUMAR SINGH	SUB-OFFICER	-Do-	9615056130/7004757025
8	SHRI M. JAYANTA SINGH	SUB-OFFICER	THOUBAL	7005802737
9	T. OKEN SINGH	SUB-OFFICER	KANGPOKPI	9862919325
10	S. GARY SINGH	SUB-OFFICER	KAKCHING	8415044179
11	Y. SOHODEVA SINGH	SUB-OFFICER	MAYANG IMPHAL	9366020879
12	CH. SANATOMBA SINGH	SUB-OFFICER	MOREH	8416001464/8794717502
13	AKHIM KAMEI	SUB-OFFICER	BISHNUPUR	7085141112
14	H. BUDHI SINGH	SUB-OFFICER	SUGNU	7005263776
15	H. GINKHASIAM	SUB-OFFICER	SINGNGAT	8730981231
16	KAMEI DANNY RONGMEI	SUB-OFFICER	UKHRUL	8974972778
17	CH. RAJITKUMAR SINGH	SUB-OFFICER	MOIRANG	8787899800
18	H. MEGHA SINGH	SUB-OFFICER	CHANDEL	9862297844
19	IBEYAIMA DEVI	SWEeper	IMPHAL	9628974462
20	KH. SATISH LUWANG	SUB-OFFICER	MOIRANG	8415945301
21	SOLAN RONRA	SUB-OFFICER	UKHRUL	7629984077
22	KH. PAULIANSANG	SUB-OFFICER	CHURACHAN DPUR	8413995232
23	WAIKHOM RAJESH SINGH	SUB-OFFICER	IMPHAL	7308781988
24	CH. RISHIKANTA SINGH	SUB-OFFICER	-Do-	7285189954
25	SHRI TH. SANTA SINGH	HEAD MECHANIC	-Do- <i>Nabachandra Singh</i>	9612697660



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26	SHRI M. NILAKANTA SINGH	ASSTT HD. MECHANIC	-Do-	9402889500/8787394083
27	SHRI KH. BALANDA SINGH	LEADING FIREMAN	-Do-	9862122680
28	SHRI N. BOBY SINGH	LEADING FIREMAN	-Do-	7005769619
29	SHRI M. SEVENSON SINGH	LEADING FIREMAN	SENAPATI	9856845066/7005890460
30	SHRI S. HEMANTA SINGH	LEADING FIREMAN	CHURACHANDP UR	9383218475
31	P. GAIKHAONGAM	LEADING FIREMAN	MAYANG IMPHAL	8974738689
32	LALIANSAM VAIPHEI	MECHANIC	IMPHAL	8731363664
33	TH. TOMBA SINGH	LEADING FIREMAN	SUGNU	7005043396
34	M. ROBERT ZOU	LEADING FIREMAN	CHURACHANDP UR	9856919229
35	ROZER GOLD	LEADING FIREMAN	IMPHAL	9612709460
36	N. BIJOY SINGH	LEADING FIREMAN	SENAPATI	8414881387/7005148725
37	O. ASHOK SINGH	LEADING FIREMAN	MOREH	9383238781
38	USHAM RAJESH SINGH	LEADING FIREMAN	KAKCHING	9862676103/7005178833
39	M. LAMYANBA SINGH	LEADING FIREMAN	JIRIBAM	8837408624
40	ACHOM ANILKUMAR	LEADING FIREMAN	KAKCHING	8794627041
41	P. SOMORJIT SINGH	LEADING FIREMAN	IMPHAL	7005059441
42	TH. SURJIT SINGH	LEADING FIREMAN	JIRIBAM	9862741624
43	SHRI A. BARNATH SINGH	DRIVER	-Do-	8575243116
44	SHRI S. INDRA SINGH	DRIVER	-Do-	9862932004
45	SHRI KH. BIJEN SINGH	DRIVER	-Do-	8787559866
46	SHRI S. OPEN SINGH	DRIVER	IMPHAL	7085520943
47	SHRI N. NABAKESHWOR	DRIVER	-Do-	9383239646
48	SHRI N. BROJEN SINGH	DRIVER	-Do-	9436298077/9615766724
49	SHRI KH. SURJIT SINGH	DRIVER	-Do-	9383110242
50	SHRI D. JUDI R.NAGA	DRIVER	-Do-	9436044900/7005770559
51	SHRI N. PURNIMA SINGH	DRIVER	KAKCHING	9862519083
52	SHRI N. SURJIT SINGH	DRIVER	-Do-	7005582317
53	SHRI LIANJATHANG	DRIVER	CHURACHANDP UR	9615785590 (L. Nabachandra Singh)
54	SHRI SHIANMINTHANG	DRIVER	CHURACHANDP	8974161849 112



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55	SHRI PUMJAMUANG	DRIVER	-Do-	9615497191
56	SHRI ZAMZAHAU	DRIVER	-Do-	7640859133
57	SHRI S. MANGIJAO SINGH	DRIVER	THOUBAL	7085564890
58	SHRI L. FOLENDRO SINGH	DRIVER	-Do-	7085348706
59	SHRI O. PREMKUMAR SINGH	DRIVER	-Do-	8837313121
60	SHRI M. DINAKUMAR SINGH	DRIVER	-Do-	7005804257
61	SHRI N. SARATCHANDRA SINGH	DRIVER	-Do-	9366319393
62	LALMINLEN VAIPHEI	DRIVER	-Do-	7005202558
63	Y. RAJAMANI SINGH	DRIVER	YAIRIPOK	8729994171
64	MD. RIYAJJUDIN	DRIVER	-Do-	8974961115
65	KH. VIKRAM SINGH	DRIVER	MAYANG IMPHAL	9612501215
66	M. IBOMCHA SINGH	DRIVER	-Do-	9856192027
67	N. DINESH SINGH	DRIVER	-Do-	9862662955
68	L. AJITKUMAR SINGH	DRIVER	-Do-	9612744548/7005301818
69	JANGHINGAM GONMEI	DRIVER	TAMENGLONG	8974202615
70	TH. SHYAMSHUNDER SINGH	DRIVER	-Do-	9402889474
71	MANGLEMJAO SINGH	DRIVER	TAMENGLONG	8974191052
72	T. PAULUNDING	DRIVER	-Do-	9612652292
73	JOHN CHIPHANG	DRIVER	UKHRUL	7630954508
74	POUPANGEI KAMEI	DRIVER	-Do-	8837484282
75	H. BOBEN SHARMA	DRIVER	-Do-	8787801824
76	PH. LEIBAKCHAO SINGH	DRIVER	SENAPATI	8257860740
77	T. DEBEN SINGH	DRIVER	-Do-	9402889466
78	PAUGIN SIMTE	DRIVER	-Do-	7085323480
79	L. KUNJABIHARI	DRIVER	BISHNUPUR	8416093407
80	KH. SHYAMKUMAR	DRIVER	MOIRANG	8837489722
81	W. BASANTA SINGH	DRIVER	IMPHAL	9612484742
82	W. RAKESH SINGH	DRIVER	SUGNU	9856885749
83	CH. SANTOSH SINGH	DRIVER	IMPHAL	8787374863
84	NG. CHANDRAKUMAR	DRIVER	-Do-	7005118361
85	W. MOTI SINGH	DRIVER	-Do-	9366461139
86	S. DAYANANDA SINGH	DRIVER	-Do-	7005849597
87	M. PREMKUMAR	DRIVER	-Do-	9366299439
88	W. LONDON SINGH	DRIVER	-Do-	9089357453
89	Y. DHANABIR SINGH	DRIVER	-Do-	9366975723

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90	H. IBOMCHA SHARMA	DRIVER	-Do-	9862780308
91	N. MEMICHA	DRIVER	KAKCHING	7005973064
92	N. DARA SINGH	DRIVER	MOIRANG	7005118361
93	T. BIRJIT SINGH	DRIVER	-Do-	7005207632
94	L. BINOD SINGH	DRIVER	BISHNUPUR	9366247583
95	D. JAOGAI RONGMEI	LEADING FIREMAN	MOREH	7005323697
96	PHAOMEI LANBILUNG	DRIVER	MAYANG IMPHAL	9862924137
97	PARHAI MOLIGHTSON	DRIVER	CHANDEL	9366336675
98	P. ROMESH	DRIVER	YAIRIPOK	7005093116
99	K. THANGKHALAL	DRIVER	SINGNGAT	9612255852
100	T. LAMMINTHANG	DRIVER	CHURACHANDPUR	8731830787
101	JAMLIANKHUN	DRIVER	-Do-	9862169191
102	TH. RADOVEI	DRIVER	JIRIBAM	9402678956
103	GAIKHANGONG PAUL	DRIVER	TAMENGLONG	7085186293
104	RINGJONPOU PANMEI	DRIVER	-Do-	9612413852
105	MD. EKHTAR HUSSAIN	DRIVER	SUGNU	8974404470
106	A.LIDU	DRIVER	KANGPOKPI	8730056466
107	K. ATHISIL	DRIVER	SENAPATI	8974844187
108	SHRI M. ROMENDRO SINGH	FIREMAN	IMPHAL	8729900775
109	SHRI H. RANJIT SINGH	FIREMAN	-Do-	8794395117
110	SHRI LALBOI VAIPHEI	FIREMAN	-Do-	8837019449
111	SHRI N. IBOPISHAK SINGH	FIREMAN	-Do-	9615866768/8787729129
112	SHRI N. JOYKUMAR SINGH	FIREMAN	-Do-	9774196711
113	SHRI W. BASANTA SINGH	FIREMAN	IMPHAL	8837488202/9856125983
114	SHRI AK. IBOTOMBI SINGH	LEADING FIREMAN	-Do-	7005000457
115	SHRI A. TOMBISANA SINGH	FIREMAN	-Do-	8787880021
116	SHRI S. SASHIKUMAR SINGH	FIREMAN	-Do-	7005741922
117	SHRI M. PREM SINGH	FIREMAN	-Do-	7005631220
118	SHRI L. KHOIKHOI SINGH	FIREMAN	-Do-	8731028793
119	SHRI M. PRIYOKUMAR SINGH	FIREMAN	-Do-	9436279838/9862222420 (L. Nabachandra Singh)
120	SHRI N. RABIKUMAR SINGH	FIREMAN	MAYANG IMPHAL	9420965792/8787828713 Mayang



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121	SHRI N. SAMUNGOU SINGH	FIREMAN	SENAPATI	8974405369
122	SHRI HUIDROM IBOMCHA SINGH	FIREMAN	IMPHAL	7005141494
123	SHRI TH. RAJESH SINGH	FIREMAN	-Do-	9366639865
124	SHRI L. JOHNSON SINGH	FIREMAN	JIRIBAM	9366618363
125	SHRI N. JOYCHANDRA SINGH	FIREMAN	KAKCHING	7005474560
126	SHRI G. DIJANGLUNG	FIREMAN	IMPHAL	7628019308
127	SHRI TH. AMARJIT SINGH	FIREMAN	-Do-	7005040660
128	SHRI O. NINGTHEM SINGH	FIREMAN	-Do-	8787526893
129	SHRI O. ANANDAJIT SINGH	FIREMAN	MOIRANG	7005758470
130	SHRI TH. JENIUS SINGH	FIREMAN	IMPHAL	7005568475
131	SHRI TH. ROBERT SINGH	FIREMAN	THOUBAL	7005415988
132	SHRI Y. BOBY SINGH	FIREMAN	IMPHAL	9612023453
133	SHRI L. ACHOUBA SINGH	LEADING FIREMAN	KAKCHING	9612018405
134	SHRI N. IBOCHOUBA SINGH	FIREMAN	-Do-	9615885808
135	SHRI K. ROMEN SINGH	FIREMAN	-Do-	8794128656
136	SHRI TH. ANGOUBA SINGH	FIREMAN	THOUBAL	9615009282
137	SHRI Y. BRITANANDA SINGH	FIREMAN	-Do-	8837466461
138	SHRI M. JAKENDRO SINGH	FIREMAN	-Do-	9612915579
139	SHRI SH. ROHINDRO SINGH	FIREMAN	-Do-	9856540357
140	SHRI S. RAKESH SINGH	FIREMAN	-Do-	7628023586
141	SHRI GINMINLUN	FIREMAN	CHURACHANDP UR	8131855120
142	SHRI R. MODUN	FIREMAN	CHANDEL	9612658805
143	SHRI KH. KIRANJIT SINGH	FIREMAN	-Do-	8837280861
144	SHRI L. ROSHAN SINGH	FIREMAN	-Do-	8837248399
145	M. SHYAM SINGH	FIREMAN	-Do-	8014629606
146	M. ATHANG KOM	LEADING FIREMAN	-Do-	8415045435
147	N. UTTAM SINGH	FIREMAN	-Do-	9612653721
148	H. IBOMCHA SINGH	FIREMAN	-Do-	7005119827
149	MK. LUNA	FIREMAN	-Do-	9862119972
150	W. MEGHACHANDRA SINGH	FIREMAN	YAIRIPOK	8787512387

Information  
151 NG  
152 L.M



Information on Right to Information

151	NG. BANTY SINGH	FIREMAN	-Do-	7005227841
152	L. MANNIKCHAND SINGH	LEADING FIREMAN	-Do-	9615055097
153	MD. TALIBUR	FIREMAN	-Do-	9856898277
154	A. MANIHAR SHARMA	FIREMAN	-Do-	8837366278
155	A. ZETLY SINGH	FIREMAN	-Do-	7005637857
156	D. JOUGAI	FIREMAN	MOREH	9774359628
157	THANGKHOMANG	FIREMAN	-Do-	8974505650
158	N. CHINGLEN SINGH	FIREMAN	MOIRANG	9612034097
159	AGUIBA	FIREMAN	TAMENGLONG	8730923867
160	NEILALUNG KAMEI	FIREMAN	-Do-	8414983043
161	DISINREI GONMEI	FIREMAN	-Do-	9402404830
162	DEARSON	FIREMAN	-Do-	7628897025
163	MUSIN GANGMEI	FIREMAN	-Do-	8413977706
164	TH. DHIREN SINGH	LEADING FIREMAN	SUGNU	9615394303
165	SONGJALAL	FIREMAN	-Do-	9862727514
166	MD. ISHA AHMAD	FIREMAN	-Do-	9612706075
167	ALIN KOM	FIREMAN	-Do-	9366554249
168	BIEKLIEN HMAR	LEADING FIREMAN	SINGNGAT	9862832905
169	N. CHINGLEN SINGH	FIREMAN	-Do-	9612034097
170	AGUIBA	FIREMAN	TAMENGLONG	8730923867
171	NEILALUNG KAMEI	FIREMAN	-Do-	8414983043
172	KHALLIQUE MAZUMDAR	LEADING FIREMAN	JIRIBAM	8837342379
173	V. MUANTHANG	FIREMAN	SINGNGAT	8415036104
174	MANG GEORGE	FIREMAN	CHURACHANDPUR	8731831200
175	A. PREMJI SINGH	FIREMAN	SINGNGAT	9856763073
176	L. BENJAMIN	FIREMAN	UKHRUL	9436425890
177	GILL ZIMIK	FIREMAN	-Do-	8974576569
178	AS. SOMI	FIREMAN	-Do-	7628896847
179	T. STEPHEN	LEADING FIREMAN	-Do-	8974782187
180	S. TOMBA SINGH	FIREMAN	BISHNUPUR	8118928546
181	T. THOITHOI SINGH	FIREMAN	-Do-	7005332829
182	KAGUILAN	FIREMAN	-Do-	7005321239
183	THUIRENGAM KHAMRANG	FIREMAN	SENAPATI	8794922383
184	SURESH CHHETRY	FIREMAN	-Do-	7005243421
185	L. BIRAMANGOL SINGH	LEADING FIREMAN	-Do-	9383276217
186	PK. GAISHINGAM	FIREMAN	-Do-	8413949918

(L. Nibachan)



## Information on Right to Information

Information  
222 S.  
223 MF

187	SHRI THANGKHOMANG	FIREMAN	CHURACHANDP UR	8974147799
188	SHRI NGAMGINLUN	FIREMAN	-Do-	9612487909
189	SHRI THUANKHOLUN	FIREMAN	-Do-	8974103363
190	S. RAMANANDA SINGH	FIREMAN	IMPHAL	8787552591
191	N. LULUSANA	FIREMAN	-Do-	8974836338
192	H. SHYAMDAS	FIREMAN	-Do-	8794384498
193	NARENDRA KUMAR SHAH	FIREMAN	MOREH	9612181368
194	T. RABICHANDRA SINGH	FIREMAN	IMPHAL	9774167584
195	T. MILLICHANDRA	FIREMAN	-Do-	9402033113
196	P. VIKASH SINGH	FIREMAN	-Do-	9856084615
197	RK. LEKHACHANDRA	FIREMAN	-Do-	7308346708
198	O. RANJAN SINGH	FIREMAN	-Do-	7005094554
199	KH. AURBIN LUWANG	FIREMAN	-Do-	8014427550
200	JOHNSON ELAM	FIREMAN	-Do-	7005620977
201	L. JIM KENNEDY	FIREMAN	-Do-	8974962784
202	PHUNGMI KEISING	FIREMAN	SENAPATI	9402282134
203	A. JANARDDAN SHARMA	FIREMAN	IMPHAL	8794980607
204	CH. KOROLEMBA SINGH	FIREMAN	-Do-	8837308503
205	TH. RAHUL SINGH	FIREMAN	MAYANG IMPHAL	9774552736
206	S. ROBINSON SINGH	FIREMAN	IMPHAL	8787469331
207	KAMINLUN LENGEN	FIREMAN	-Do-	8730833413
208	PRAKASH BHATTARAI	FIREMAN	-Do-	8974991455
209	N. SANATHOI MEITEI	FIREMAN	-Do-	9774152523
210	L. ROSHAN SINGH	FIREMAN	-Do-	9089230152
211	L. PREMCHAND	FIREMAN	SUGNU	7085553253
212	L. BIRJIT SINGH	FIREMAN	THOUBAL	9366305900
213	NG. LOYANGAMBA	FIREMAN	-Do-	9366615338
214	CH. SHASIKUMAR	FIREMAN	-Do-	7005585297
215	ADIN BUYAMAYUM	FIREMAN	-Do-	9366608266
216	O. SUSHILKUMAR SINGH	FIREMAN	-Do-	7308060007
217	A. KENWISH	FIREMAN	MAYANG IMPHAL	8787749240
218	L. PREMANANDA SINGH	FIREMAN	-Do-	8575423820
219	DEVAJIT N.	FIREMAN	-Do-	8837250239
220	A. WILLVER SINGH	FIREMAN	-Do-	8118942777
221	N. BHARATNGAMBA	FIREMAN	YAIRIPOK	8014260514



Information on Right to Information

222	S. INERJIT SINGH	FIREMAN	-Do-	9366223607
223	MD. GULBAS KHAN	FIREMAN	-Do-	9366961931
224	A. HEMANTA SINGH	FIREMAN	KANGPOKPI	7085181019
225	M. SANJIT SINGH	FIREMAN	-Do-	8974329902
226	L. RAMESGOR SINGH	FIREMAN	-Do-	8416040481
227	D. STEPHEN CHONGLOI	FIREMAN	-Do-	8974844581
228	M. INDRAKUMAR SINGH	FIREMAN	-Do-	9856040481
229	A. SONAMANI LUWANG	FIREMAN	BISHNUPUR	8837099842
230	SADIK LAISHRAM	FIREMAN	THOUBAL	8729820202
231	G. TIGEN SHARMA	FIREMAN	SENAPATI	7005606454
232	S. HEMJIT MEITEI	FIREMAN	IMPHAL	8787648348
233	Y. THOMAS MEITEI	FIREMAN	YAIRIPOK	8415880017
234	SHINAPU DAIMEI	FIREMAN	SENAPATI	9366365987
235	S. SHANTAHONG	FIREMAN	-Do-	7005676141
236	GANGMEI GANGMEILAN	FIREMAN	-Do-	8794575253
237	ABRAHAM KAJIKHO	FIREMAN	-Do-	8731030797
238	MANGVENG TONGGINLAL HAOKIP	FIREMAN	CHANDEL	6909007679
239	W. GOPESWOR	FIREMAN	KAKCHING	9615008928
240	Y. LENIN SINGH	FIREMAN	-Do-	8731876197
241	N. MICHAEL N.	FIREMAN	SUGNU	7005297455
242	MD. FIROZ KHAN	FIREMAN	-Do-	8119062728
243	DONTHAOLUNG GANGMEI	FIREMAN	TAMENGLONG	9862842634
244	Y. LEIBAKMACHA SINGH	LEADING FIREMAN	JIRIBAM	7085356907
245	GAISUILUNG KAMEI	FIREMAN	TAMENGLONG	7628831390
246	LANSAILUNG KAMEI	FIREMAN	-Do-	8131830325
247	M. KRISHNACHANDRA	FIREMAN	JIRIBAM	9612907761
248	SMT RK. PRIYASANA DEVI	LDC	IMPHAL	9856980545/7085481575
249	SMT N. BEDAMANI DEVI	STENOGRAPH ER	-Do-	9402698955
250	SHRI LALLIANSIAM VAIPHEI	MECHANIC	-Do-	8731863664
251	SHRI KH. TOMBI SINGH	MECHANIC	-Do-	9862086987
252	SHRI TH. RISHIKESH SINGH	FITTER	-Do-	8014946875/9774644941
253	SHRI N. OPELCHANDRA SINGH	WORKSHOP BOY	-Do- (Dr. H. Babuchandra Singh) Director, Manipur Fire Service Imphal	9856197193/7005771736



Information on Right to Information

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254	SHRI H. TOMBA SINGH	WORKSHOP BOY	-Do-	9856978355
255	SHRI TH. SUNIL SINGH	WORKSHOP BOY	-Do-	7005474948
256	SMT N. MEMI DEVI	SWEEPER	-Do-	8258010541
257	SHRI THANGMEISO	SWEEPER	-Do-	7005282611
258	MD. WAHIDUR RAHMAN	FIREMAN	-Do-	8837434679
259	S. DHANAJIT SINGH	FIREMAN	-Do-	7005269674
260	S. BIJEN SINGH	FIREMAN	-Do-	9366164929
261	I. SHYAMCHANDRA	FIREMAN	SUGNU	9862224735
262	T. RAKESH SINGH	FIREMAN	-Do-	7085605951
263	NG. JENNY SINGH	FIREMAN	-Do-	8118941012
264	CH. CHITRAHAJIT SINGH	FIREMAN	KAKCHING	7005280873
265	NG. LONDON SINGH	FIREMAN	JIRIBAM	9612274963
266	K. SANJIVKUMAR SINGH	FIREMAN	-Do-	8787414004

(L. Nabachandra Singh)

Director  
Municipal Service  
Imphal



## **MANUAL – XI**

### **Section 4 (I) (b) (xi) of Right to Information Act 2005**

(The Budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made)

**Directorate of Fire Service, Manipur**

Budget allocation & Expenditure for 2024-2025 (Rs.in Lakhs)

#### **DEMAND NO: 31 – FIRE PROTECTION AND CONTROL**

Category of Heads	Code		Budget	Expenditure
Major Head	2070	Other Administrative Services		
Sub-Major	00			
Minor	108	Fire Protection and Control		
Sub-Head	01	Direction and Administration		
Detailed	00			
Object	01	Salaries	Rs.134600000	Rs.132361392
	06	Medical Treatment	Rs. 800000	Rs.426301
	07	Allowances	Rs. 80500000	Rs. 75722450
	09	Training Expenses	Rs. 250000	Rs.250000
	11	Domestic Travel Expenses	Rs. 600000	Rs. 597584
	13	Office expenses	Rs. 1500000	Rs. 1500000
	21	Materials and Supplies	Rs. 1500000	Rs. 1490337
	24	Fuels and Lubricants	Rs. 8000000	Rs. 8000000
	26	Advertising and publicity	Rs. 500000	Rs. 385917
	27	Minor civil and electric works	Rs. 7000000	Rs. 7000000
Detailed	01	Electric & Water charges		
Object	13	Office expenses	Rs. 1500000	Rs. 1203000
	Total:	Electric & Water charges		
Detailed	02	District Level Business Reforms Action Plan (DBRAP) under Ease of Doing Business (EoDB)		
Object	49	Other Revenue Expenditure	Rs. 1000000	Rs. 408791
	Total:	District Level Business Reforms Action Plan (DBRAP) under Ease of Doing Business (EoDB )		
	Total:	Direction and Administration		
	Total:	Fire Protection and Control		
	Total:	Other Administrative Services		
Major Head	4070	Capital Outlay on other Administrative Services		
Sub-Major	00			
Minor	800	Other Expenditure		
Sub-Head	01	Fire Protection and Control		
Detailed	00			
Object	51	Motor Vehicles	Rs. 1000000	Rs. 0
	52	Machinery and equipments	Rs. 1500000	Rs. 1498721
	71	Information, Computer, Telecommunication(ICT) equipment	Rs. 500000	Rs. 496712
	72	Buildings and Structures	Rs. 1000000	Rs. 1000000
	74	Furniture and Fixtures		
	Total:	Fire Protection and Control		
Sub-Head	02	Expansion and Modernisation of Fire Services in the State		
Detailed	01	Central Share		
Object	60	Other Capital Expenditure	Rs. 270000000	Rs. 121500000

  
**(L. Nabachandra Singh)**  
 Director,  
 Manipur Fire Service  
 Imphal



## **MANUAL – XII**

### *Section 4 (I) (b) (xii) of Right to Information Act 2005*

(The Manner of execution of subsidy programme, including the amounts allocated and the details of beneficiaries of such programmes)

Directorate of Fire Service, Manipur

-NONE-

## **MANUAL – XIII**

### *Section 4 (I) (b) (xiii) of Right to Information Act 2005*

(Particulars of recipients of Concessions, Permits or Authorizations granted by it)

Directorate of Fire Service, Manipur

-NONE-

## **MANUAL – XIV**

### *Section 4 (I) (b) (xiv) of Right to Information Act 2005*

(The details in respect of the information, available to or held by it, reduced in an electronic form)

Directorate of Fire Service, Manipur

Sl. No.	Information /Activities for which data is available in electronic form	Can it be shared with the public?	Is it available on the website or is being used as back end database?	With whom it is held/ available?	Whom to contact?
1	2	3	4	5	6
1	Right to Information Act 2005	Yes	yes		I) Director, Manipur Fire Service II) Sr. Finance Officer, Manipur Fire Service
2	Acquaintance roll of employees	Yes	yes		-do-

(Sd/-) Bechandra Singh  
Director,  
Directorate of Fire Service,  
Imphal



## **MANUAL – XV**

### ***Section 4 (I) (b) (xv) of Right to Information Act 2005***

(The particulars of facilities available to citizens for obtaining information, including the working hour of a Library or reading room, if maintained for public use)

#### **Directorate of Fire Service, Manipur**

Sl. No.	Facility available	Nature of information available	Working hours
1	2	3	4
1	Notice Board	Notices, circulars	All working days
2	Website	<a href="http://www.manipurfireservice.gov.in">www.manipurfireservice.gov.in</a>	
3	Inspection of records in the office	On any matter	All working days
4	System of issuing of copies of documents	Xerox copies, soft copies	All working days

## **MANUAL – XVI**

### ***Section 4 (I) (b) (xvi) of Right to Information Act 2005***

(The names, designation and other particulars of the Public Information Officers)

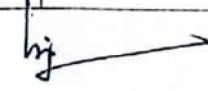
#### **Directorate of Fire Service, Manipur**

##### **A) Nodal Officer :**

Sl. No.	Name	Designation	STD Code	Phone Number			Email	Address Home
				Office	Home	Mobile		
1	2		4	5	6	7	8	9
1	L. Nabachandra Singh	Director, Manipur Fire Service	0385	2450101		9436274661/ 9862942497	nabamanipurfire@gmail.com	Luker, Maning Leikai, Imphal West

##### **B) (SPIO) :**

Sl. No.	Name	Designation	STD Code	Phone Number			Email	Address Home
				Office	Home	Mobile		
1	2	3	4	5	6	7	8	9
1	Ramngaining Zimik	Sr. Finance Officer	-	-		9612255251	-	

  
(L. Nabachandra Singh)  
Director,  
Manipur Fire Service  
Imphal



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Information on Right to Information

B) SAPIO :

Sl. No	Name	Designation	STD Code	Phone Number			Email	Address Home
				Office	Home	Mobile		
1	2	3	4	5	6	7	8	9
1	L. Bedamani Devi	Stenographer Grade-I	-	-		9402698955	Bedalaishram1@gmail.com	Chingmeirong West, Imphal East District

(L. Nabachandra Singh)  
Director,  
Manipur Fire Service  
Imphal



**MANUAL – XVII**

***Section 4 (I) (b) (xvii) of Right to Information Act 2005***

**Directorate of Fire Service, Manipur**

Application Received during 2024-25: Nil.

Response already given – N.A

Last updation of the proactive Disclosure- July 2022

(L. Naba Singh)  
Director  
Directorate of Fire Service  
Imphal