

Application for Renewal of Fire safety Certificate

Date: _____

To

The Director
Manipur Fire Service
Headquarter,
Imphal
Subject: Request for renewal of fire safety certificate.

Sir,

With due respect, I request you to kindly renew the fire safety certificate in respect of the premises of which details are given below.

Yours Sincerely,

Signature.....Date:.....

Previous Fire Safety Certificate Details (To be filled by the Applicant)

Certificate Number: **Issued on:**

Name of the establishment:

Address of the Premises:

.....Landmark.....

Type of Business:

Details of the applicant:

Name and Initials Mr./Mrs./Miss **(In block letters)**

Address:

Mobile Number:Alternate No.....Landmark.....

Email (in block letters) :.....

Land owner details:

Name:

Address of the owner:

Details of the premises:

- | | | | | | | |
|---|---|---|---|--|--|--|
| 1 | Area of the occupied premises
(Length X Breadth) | 3 | Floor(s) in building on which premises
situated (e.g. basement(s), ground floor, first
floor, etc.) | | | |
| | a)Ft. xFt. | | | | | |
| | b)Ft. xFt. | | | | | |
| | c)Ft. xFt. | | | | | |
| 2 | Number of floor(s): | 4 | Type of construction (please tick)
(PUCCA) (KUTCHA) (SEMI-PUCCA) | | | |
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- *Require documents:
1. Lease Agreements(Patta if owner)/etc.
 2. I.D Proof.
 3. Previous Fire Safety Certificate
 4. Photo of the Establishment.
 5. Layout Diagram.